

ADMINISTRATIVE — INTERNAL USE ONLY

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LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 18 APRIL 1984

I. Progress Report on Tasks Assigned by the DCI/DDCI:

No items this reporting period. (U)

II. Items/Events of Major Interest:

a. Quality of Life: During the next two weeks, the Durathon rubber sports surface for the gymnasium, locker rooms, and the new running track is scheduled for installation. (U)

b. DCI Portraits: On 13 April 1984 restoration of the Raborn portrait was completed by Roz Westmoreland, formerly of the National Portrait Gallery. The painting was returned to its place in the 1C Corridor of Headquarters Building, and at the same time the Hillenkoetter portrait was removed for conservation purposes. It will be returned in time for Family Visitation Day.

Mr. Casey will have the first sitting for his portrait with the artist Raymond Kinstler on 12 May in the artist's studio in New York City. The normal time for completion of portraits after the first sitting is 6 months. (U)

c. Transportation: Special limousine transportation was provided for the European and East Asia Divisions last week. (U)

d. Hydraulic Barricades: Representatives of the Architectural Design Staff (ADS), OL/LSD, and the Field Engineering Branch (FEB), OL/RECD, met to survey road elevations at the proposed sites for installation of hydraulic barricades on the Headquarters compound. ADS is sending the results to Delta Scientific Corporation. (U/AIUO)

e. Front Entrance Barricades: ADS received the preliminary cost estimate from FEB for installation of barricades at the front entrance to the Headquarters compound and has forwarded it to appropriate personnel. (U/AIUO)

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g. Building Backfill: The Electric Shop has completed the drilling of power and telephone outlets in the 7C Corridor of Headquarters Building for the Comptroller, DCI. Painting of this area is 80 percent complete, and the Sheet-metal Shop is presently fabricating the window grills for one side of the corridor. The Electric Shop worked overtime this past weekend to complete the drilling for the Wang electrical outlets. Installation of wiring will be done during normal working hours.

The Office of Soviet Analysis has completed reviewing the preliminary design drawings for the 4E Corridor, Headquarters Building, and is returning them with comments so that the final construction drawings can be completed.

Construction drawings were completed for Room 125, Ames Building, for the Office of Medical Services and were issued to the Space Maintenance and Facilities Branch (SM&FB), OL/LSD, on 13 April 1984. (U)

h. Drawings: Construction drawings for minor renovations to Room 7F18, Headquarters Building, for the Office of Current Production and Analytic Support have been completed and were issued to SM&FB on 17 April 1984.

Construction drawings to subdivide a vault for the Office of Communications were completed and issued to SM&FB on 17 April 1984. (U)

i. Credit Union Renovations: Plans for renovations to the Credit Union, Room 1J33, Headquarters Building, including the installation of an Automated Teller Machine, have been completed and were issued to SM&FB on 16 April 1984. (U)

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i. Survey: ADS has completed a survey of space use in Building to accommodate new Office of Security personnel. (U)

k. Renovations at Headquarters Building: Painting, carpentry, and electrical work have been completed in Room GA09/13, for the Office of Security. The contractor is presently installing the audio and visual equipment.

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The outlets for power and telephones in the last phase of this job have been installed in Room 2D00 for the Office of Data Processing. The Sheetmetal Shop is scheduled to install the window grills this week. (U)

1. Cleaner for Wang Platens: A cleaner for use on Wang platens is carried in Building Services Branch Supply Rooms under Stock umber 7510-616-9588. (U)

III. Significant Events Anticipated During the Coming Week:

No items this reporting period. (U)

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Chief
Logistics Services Division